



The Potential Relationships Report

Find Fintech Retailers in Your Area
www.fintech.com

1. Potential Relationships

Log in to your FMS account

Click on 'Potential Relationships' in the Community section of your home page, or click on the 'Potential Relationships Report' under the Reports tab

You can view retailers within a 30, 60, or 90-mile radius of the zip code of your choice

You can sort Alphabetically, by Newest Retailer or Last Processed, or click and sort by any column header

You can also use the search bar to find specific retailers

The screenshot shows the 'POTENTIAL RELATIONSHIPS' report interface. At the top, there's a navigation bar with 'Setups', 'Reports', 'Documents', and 'Tools'. Below this, a header bar displays 'GOOD AFTERNOON, INTERNAL USER' and 'DEMO SUPPLIER'. The main content area has a message: 'Add new relationships with retailers who are active with Fintech and ready to process their invoice payments with you.' Below this, there are search filters for 'Zip Code' (33607) and 'Radius' (30 miles), with a 'Search' button. A table lists retailers with columns: Trading Partner, Store Name, Store ID, Address, City, State, and Zip. Each row has an 'Add Relationship' button. The table includes entries for Retailer 1 (Sunset Liquor Store), Retailer 2 (C-Store 523), and Retailer 3 (Vultura Brewpub).

2. Add New Retailers

When you find the retailer(s) you'd like to add to electronic payments, click the 'Add Relationship' button

Enter your unique Customer Number for that retailer

Click the Enter key

Retailers will have the ability to approve your request and you will be notified once the new payment relationship is active

This screenshot shows a detailed view of the 'POTENTIAL RELATIONSHIPS' report. It lists 10 retailers, each with a row of data including their name, address, city, state, and zip code. To the right of each row is an 'Add Relationship' button. A green arrow points to the 'Add Relationship' button for Retailer 3 (Vultura Brewpub). Another green arrow points to the 'Add Relationship' button for Retailer 7 (Dollar Shop), which has a text input field next to it containing '12345'. A third green arrow points to the 'Add Relationship' button for Retailer 9 (Burger Bchside), which has a green checkmark next to it. The bottom of the page shows a pagination bar with '1 - 10 of 2617 Items'.

Have questions or need help with the Potential Relationships Report? Contact our Support team at 800-572-0854 option 1 or support@fintech.com.